



# 2017 Manitoba Horse Council Recreation Grant

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## Criteria

### About the fund

Manitoba Horse Council has established a fund to help promote recreational equine activities and projects throughout the province of Manitoba. Since the inception of this program in 2010, 15 projects have been supported throughout Manitoba. These projects have included trail development and construction, improvements to corrals and equine camp sites, educational clinics, equine safety and welfare.

***Total MHC Recreation Grant funds available for 2017 will be \$2,500.  
Application deadline: January 31<sup>st</sup>, 2017.***

### Who can apply?

Grants will only be given to:

- MHC member clubs that have been members in good standing of Manitoba Horse Council for a minimum of 12 months and whose members are Manitoba Horse Council members
- Committees of Manitoba Horse Council whose projects meet the required criteria
- Individual MHC members having sufficient support and resources to ensure projects are achieved

### Definition of Project and Program

For the purposes of these grants:

- A project results in a tangible result. For example, creating or upgrading a trail or community riding facility, making a sign, etc.
- A program produces an intangible result. For example, a clinic educating MHC members or their horses, or a seminar educating other members of the equine community.

### Projects

#### Eligible projects

Projects must be for the benefit of Manitoba's recreational riders or Manitoba's horse owners as a whole, and all capital projects must be situated on public or publicly contracted lands e.g. municipal, regional or crown lands.

Eligible projects include, but are not necessarily limited to:

- equestrian trail construction
- trail and trailhead upgrade, improvement and rehabilitation
- bridge and water crossing construction, upgrade or rehabilitation
- horse camp sites and facilities such as corrals, high lines, toilets, fire rings, stock watering facilities
- horse trailer parking facilities at a trailhead or community arena
- trail & facilities signage
- community arena and facilities construction, upgrade, improvement or rehabilitation

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### Eligible Project Costs:

- the material costs of constructing, rehabilitating, upgrading or renovating
- the costs of surveying, engineering, and architectural supervision services, if required
- the costs of purchasing and installing signage
- permit & license fees
- equipment rental
- labor costs
- environmental assessments

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**Ineligible Project Costs:**

- costs incurred prior to application approval date
- costs incurred after the project completion date
- the cost of developing a proposal for funding application
- the cost of purchasing land or real estate and associated fees
- previously incurred debts, or financing charges and interest payments on loans
- on-going leasing of land, buildings and other facilities
- the cost of any goods and services which are received through donations or in kind
- provincial sales tax and GST, for which the applicant is eligible for a rebate, and any other costs eligible for rebates
- legal fees
- travel costs
- any costs not directly related to the completion of a project

**Qualification criteria for projects:**

- an application form must be submitted along with budget and detailed plans, including GPS mapping where appropriate, on or before the application deadline (application form and budget spreadsheet template available on MHC website or by calling the MHC office)
- the applicant MHC member club must already have raised a minimum of 25% of the project costs, either in dollars or in-kind (donated goods or services)
- there must be written permission from the land manager in which the project is located: e.g. municipality, Regional District, Provincial, etc.
- the applicant must make their financial information available in order to prove their financial responsibility
- the applicant must provide evidence of community support for the project
- the applicant must provide a report and final budget to MHC within two months of the project's completion
- any and all signage and media releases and announcements regarding the project must acknowledge the financial support of Equine Canada and MHC, wording or logos to be approved by MHC

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**Programs****Eligible programs**

- Eligible programs include, but are not necessarily limited to:
- educational seminars related to environmental issues of horse ownership e.g. manure management, pasture management
- educational seminars related to horse welfare issues e.g. responsible breeding, basic equine nutrition, pest and parasite control, equine health and equine first aid
- equestrian safety clinics open to any and all MHC members

Clinics must be open to any and all MHC members. Educational seminars must be free of charge or at nominal cost to any and all members of the community.

**Eligible Program Costs:**

- venue rental for a clinic or seminar
- clinician or speaker fee for a clinic or seminar, including transportation and accommodation costs if necessary
- costs of necessary educational materials to be used or distributed at clinic or seminar

**Ineligible Program Costs:**

- costs incurred prior to application approval date
- costs incurred after the program completion date
- the cost of developing a proposal for funding application
- the cost of any goods and services which are received through donations or in kind
- provincial sales tax and GST, for which the applicant is eligible for a rebate, and any other costs eligible for rebates

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- legal fees
- costs of clinic or seminar hand out materials that are designed to promote the clinician or speaker, or to promote products available for purchase
- travel costs, except for those of a clinician or speaker
- any costs not directly related to the delivery of a program

**Qualification criteria for Programs:**

- a written proposal must be submitted along with the application, detailing plans and the budget for the program
- the applicant MHC member club must already have raised a minimum of 25% of the program costs, either in dollars or in-kind (donated goods or services)
- eligible programs must provide a direct service to the equestrian community, specifically to recreational riders and/or to horse owners as a whole, and be responsive to the community's needs and issues
- programs must be open to any and all MHC members and may be open to any and all members of the equine community
- programs must be of clear benefit to recreational riders and/or to horse owners and/or to the community's horse population as a whole
- any and all signage and media releases and announcements regarding the project must acknowledge the financial support of Equine Canada and MHC, wording or logos to be approved by MHC

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**Other deciding criteria:**

MHC reserves the right to choose between eligible projects and programs using one or more of the following criteria:

- applicants (MHC member clubs) who have not received funding grants in prior years may be chosen over those who have previously received funding grants
- applicants in communities that have not received funding grants in prior years may be chosen over applicants in communities that have previously received funding grants
- applicants who have proven their ability to make excellent use of the fund resources may be chosen over those who have not done so

Selection may also be influenced by:

- the importance of the project or program to the community as well as to MHC membership
- the potential number of MHC members and community members served by the project or program
- the amount of community support for the project or program
- the environmental benefits of the project or program

**Funding & reporting:**

A complete report on the project or program must be submitted to MHC with copies of receipts within 2 months of project or program completion. MHC reserves the right to hold back 20% of the funding amount pending receipt of the report on the project or program's completion and submission of receipts.

Grant funds cannot be used for purposes not approved by MHC, and must be dispersed within 12 months of receipt unless otherwise approved in writing by MHC. Proposed changes to previously approved use of funding should be submitted to MHC for approval.

Any unused funds must be returned to MHC on completion of the project or program.

Grant applications should be addressed to:

**Attn: Recreation Committee  
Manitoba Horse Council  
145 Pacific Avenue  
Winnipeg, Manitoba  
R3B2Z6**

Applications must be postmarked or received by the Manitoba Horse Council on or before **January 31, 2017**.

Fax to 204-925-5703 or send via email to [mhc.exec@sportmanitoba.ca](mailto:mhc.exec@sportmanitoba.ca)

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