



COACHING PROGRAM

PROFESSIONAL DEVELOPMENT & MAINTAINING CERTIFICATION

Attention: Equestrian Canada NCCP Coaches, Instructors and Coach Developers

Equestrian Canada delivers the National Coaching Certification Program (NCCP) for equestrian sport. The Coaching Association of Canada and its partners recognize the value of having certified NCCP coaches that are engaged in Professional Development programs which reinforce the values of lifelong learning and sharing amongst the coaching community.

In order for NCCP coaches and instructors to maintain their certified status, they will be required to obtain Professional Development (PD) points. PD points can be earned through a multitude of activities that coaches and instructors already participate in, including: national and provincial sport organization conferences and workshops, eLearning modules, NCCP workshops, coach mentorship programs, and active coaching. In most cases coaches are already earning their required PD points – Maintenance of Certification Status is simply the introduction of tracking these points and recognizing coaches for their efforts.

Continuous Professional Development is essential to:

- Ensuring coaches stay current with new coaching practices and knowledge;
- Maintaining the integrity of the NCCP;
- Maintaining consistency with the standards of other professions;
- Reinforcing the values of lifelong learning and continuous improvement.

Certification within the NCCP shall be valid for five (5) years. Maintenance of certification must be based on active coaching and professional development. Specifically, this policy applies to NCCP Certifications for Instructors, Competition Coaches, Competition Coach Specialists, High Performance 1 coaches and all Equestrian Coach Developers.

Within five years of your initial date of certification, you must obtain a minimum number of points by completing professional development activities. Professional development points are now tracked nationally in the Coaching Association of Canada's (CAC) Locker database.

The minimum number of points varies by certification:

- Instructor: 10 points
- Competition Coach/Competition Coach Specialist: 20 points
- High Performance 1 Coach: 30 points

In order to ensure your NCCP certification maintenance is accurately tracked, you should regularly submit a Professional Development Report form to the organization that administers your certification as an equestrian coach, instructor or coach developer.

The following certifications are administered by your Provincial/Territorial Equestrian Federation (Provincial / Territorial Sport Organizations [PTSOs]). To submit a Professional Development Report form for one of the certifications below please contact your provincial federation:

- Instructor
- Competition Coach
- Competition Coach Specialist



COACHING PROGRAM PROFESSIONAL DEVELOPMENT & MAINTAINING CERTIFICATION

The following certification is administered by EC. Please submit Professional Development Reports directly to EC:

- High Performance 1 Coach

Coaching Association of Canada Elearning opportunities

Making Head Way Concussion elearning

PD Points – 5 points



Designed to help you gain the knowledge and skills required to ensure the safety of your athletes, these NCCP Professional Development modules will make you concussion smart!

To begin, you will require a NCCP#. If you have never taken an NCCP course and need a NCCP#, please register with The Locker.

You should expect to spend 60-90 minutes completing a module. Each completed module will be recorded on your coaching transcript as professional development.

<http://www.coach.ca/-p153487>

Air Aware elearning

PD Points – 5 points



Do you want to be informed and prepared to address issues related to poor air quality, respiratory disease, and/or allergies for your athletes?



COACHING PROGRAM

PROFESSIONAL DEVELOPMENT & MAINTAINING CERTIFICATION

Clean Air Champions, in partnership with the Coaching Association of Canada, offer the world's first online coach training tool called the Air Aware Coach Module.

The Air Aware Coach Module has been peer reviewed by top medical, healthcare, coaching, and air quality science experts from across Canada. It is designed to cover the fundamental issues related to air quality, respiratory health, and allergy for any level of coaching, as well as for healthcare workers, physical education teachers, respirologists, nurses, parks and recreation staff, and anyone involved with physical activity programs.

<http://www.coach.ca/air-aware-s16818>

Make Ethical Decisions (MED) Online Evaluation

To access the Make Ethical Decisions Online Evaluation you will need to login to your Locker account. It's important to note that all Old Levels NCCP certified coaches transferred to the new certifications offered by the NCCP and will be required to complete the MED Online Evaluation within the first five (5) year cycle. Be sure to select the appropriate MED Online Evaluation for your certification:

Instructor Certification: Make Ethical Decisions Online Evaluation – Instruction Stream

Competition Coach Certification: Make Ethical Decisions Online Evaluation – Competition-Introduction

Competition Coach Specialist Certification: Make Ethical Decisions Online Evaluation – Competition-Introduction

High Performance 1 Certification: Make Ethical Decisions Online Evaluation – Competition-Development

What is the five-year cycle?

The five-year cycle applies to four NCCP certifications currently offered by EC and is tracked in the Locker. The Old Levels NCCP certifications do not have a professional development tracking function in the Locker. The five-year cycle begins January 1st after your certification has been entered into the Locker. For example: if you were certified on August 20th, 2016, your five-year cycle will begin January 1st, 2017 and end January 1st, 2022. The period of time between August 20th, 2016 and January 1st, 2017 is extra time to complete professional development requirements.

*If your Old Levels NCCP certification transferred to a New NCCP certification through the NCCP Transfer of Qualifications then your five-year cycle is January 1st, 2016 to January 1st, 2021.

All NCCP certified coaches and instructors must ensure they complete the minimum required professional development points within the five-year cycle. Be sure to login to your Locker account to confirm your five-year cycle and view your professional development points.

I'm an active instructor/coach and I would like to report my active coach status for professional development points but I don't know how!

You can self-report your active status as a coach or instructor in your Locker account. Simply login to your Locker account, select the Certification tab, then on the left side menu select Self-Report and submit the short form. You are eligible for one point per year toward your professional development requirements. This can add up to five points over the five-year cycle for simply doing what you do!

<http://www.coach.ca/active-coaching-declaration--p156180>



**HENRY
EQUESTRIAN**
INSURANCE BROKERS LTD.

COACHING PROGRAM

PROFESSIONAL DEVELOPMENT & MAINTAINING CERTIFICATION

What is the Locker database?

The Locker database tracks a coach or instructors training, evaluations, certifications and professional development activities. If you have taken NCCP training or have been evaluated in the past you will have an NCCP number. Make sure you keep your Locker account up to date, login today!

<https://thelocker.coach.ca/account/login?ReturnUrl=%2f>

For more information on Maintaining Certification please navigate the resources below:

Professional Development Activities Guide – Attached to this email

Professional Development Report Form -

https://www.equestrian.ca/cfs/files/resources/kFjLMtCcSWLkrvAdq/EC-NCCP-ALL_PD-REPORT_2016.01E.pdf?token=eyJhdXRoVG9rZW4iOiJCRC1qa2dFSkg1M08yb0JjN3AzTDdQTfaVHZQS21hMlZJdWpVX2R4eTIyIn0%3D

Maintaining Certification (EC Page) - <https://www.equestrian.ca/programs-services/coaches/certification-maintenance>

Maintaining Certification (CAC Page) - <http://www.coach.ca/maintenance-of-certification-s16745>