



## **MANITOBA HORSE COUNCIL COVID PREFECT – OUTLINE OF ACTIVITIES AND OVERSIGHT**

### **SCOPE**

For the duration of special Provincial Health Orders for COVID and the regulation of group activities and group size, organized training for competition, including schooling shows, day camps and other activities. Providing on-site assistance and oversight of rules and protocols under the Provincial Health Order, in the conduct of organized equestrian group activities.

The intent is to support events organized for individual MHC Members, by either MHC Member Clubs, or qualified individual MHC Members. The same support will be extended to sanctioned competitions, should the Provincial Health Authorities approve a Return to Competition.

### **COVID PREFECT FUNCTIONS**

#### **COMMUNICATIONS**

The Prefect and Event Manager and Facility Operator to exchange contact numbers for phone and text and discuss on-site schedules.

Review the MHC's Return to Play and Return to Competitions documents, checking against the Covid Operations Plan for the event.

In all matters, the Prefect will defer to the Event Manager and report all concerns directly.

It is important that the Prefect contact number also be available at both the Show Office and Site Entrance (Registration). Site access is limited to registered participants and attendees. No other individuals are permitted on site, without the express authorization of the Prefect (in consultation with the Event Manager, if necessary).

If any government agent or inspector arrives on site, they are to register, as anyone else and the Prefect is to be contacted to come and meet them.

#### **PRE-EVENT**

Pre-check the site that sufficient signage is in place and that there is a functioning access point, where all participants are required to check in.

That restricted areas are properly marked; all required equipment is in place, including hand washing and sanitation sites and back up PPE supplies are adequate and well located.



That Controlled / Restricted areas such as barns, bleachers and “No Entry” areas are all clearly marked.

That contact tracing, waivers and other required documentation is collected prior to participants entering the site

Ensure signage, hand-washing and sanitizing stations are in place and supplied with the necessities.

#### **DURING THE EVENT**

Follow a route to observe the progress of the event, keeping an eye out for maintaining the established rules for group size, physical distancing -particularly in the barns. The Prefect should not hesitate in diplomatically “Re-Directing” anyone who is in the wrong place or needs to be more mindful of the rules.

In all cases where there is no response or some resistance occurs, the Prefect should communicate with the event manager for their immediate action (Hint: put your cell phone on speaker and have them speak to the problem).

#### **END OF EVENT**

Encourage safe and efficient packing, loading and departure. Continue to watch for physical distancing, particularly around the barns.

Collect the registration and tracing documents for archiving; Show Manager to Sign off the Report and confirm the Prefects total hours on-site. Please include in the report recommendations for future best practices.