

COVID19 Requirements to Return to Competition

The following are meant to comply with the government and health authority regulations. These may/will change and it is the responsibility of the organization to stay current with regulations.

The following are just a snapshot of items, the complete list and full description of responsibilities is available through Manitoba Horse Council.

These regulations are to be followed for all events, be they clinics, schooling shows or sanctioned shows. In the event we are renting a facility, ie: Keystone Centre, it is the responsibility of the committee to work with the facility and ensure attendees are aware of the facility requirements as well as the requirements to compete that are over and above the facility requirements.

Signage:

- Post signage at entrances and throughout the facility displaying all the best practices and guidelines in effect including Manitoba and health authority safety advisors.

Entries:

- Entries and payment should be made online or by phone only; no walk ups.
- Entries must meet Manitoba restrictions in regard to out of province participants.
- Entries must have a Health Declaration with the Show Bill. This form must be completed daily and returned into the office or designated person. This form must be completed by not only the exhibitor but all support personnel that will be attending with the exhibitor (ie. Trainer, spouse, friend, children) and their contact information.
- Waivers and additional forms may also be required to be completed. These will be provided to the exhibitor or those that may be required to complete online and shall be returned to the Show Office prior to the start of the event.
- The exhibitor show list with all contact information **MUST BE** held by the organizer for a minimum of 21 days after the show.
- Consider cancellation and credit policies to allow anyone with COVID19 exposure or symptoms to receive refunds or future credits if they have to withdraw at the last minute.
- Recommended to provide coloured wrist bands for exhibitors and support team that must be worn for the duration of the event. It is recommended that these wrist bands change on a daily basis upon submission of the Health Declaration for that day.

Access:

- Access limited to the following:
 - organizing committee, show secretary, volunteers, judge and others identified as needed to run the show;
 - competitors and those individuals they have identified on their entry form,
 - medical personnel (human and horse).

Authority, Roles & Responsibilities:

- Identify:
 - Who has ultimate authority over access/removal of participants, volunteers or others from the venue,
 - Define the roles and responsibilities of all staff/volunteers,
 - Create a decision tree outline scenario plans and lines of communication.

Communication:

- Post online and/or circulate via email to all individuals (volunteers, judges, competitors, etc.) the COVID19 guidelines and plans in place for the event.
- Use announcer system to remind those in attendance of protocol over the course of the event.
- Post reminders of protocols throughout the facility.
- A detailed layout of the venue including arena, warm up area, stabling and camping, etc. to be developed and a detailed plan of COVID19 requirements for these specific areas. It is suggested that this plan be shared with the facility.

Class Lists, Order of Go, Patterns and Scores:

- Post online the following:
 - Class lists and order of go if applicable,
 - Patterns,
 - And all score cards.

These items should not be posted or made available in paper form to competitors.

- **It is recommended and approved by AQHA that classes that require multiple exhibitors to touch an object in a class that item be removed. This includes the gate in AQHA trail, ranch trail and VRH trail as well as the drag in VRH and ranch trail and any other objects such as mounting block, mail box, etc. This would also apply to clinics.**

Barns, Warm Up Ring, Wash Rack and Show Ring:

- Stall assignments shall be posted on line ahead of the venue and exhibitors must not change stall assignment.
- Haul in/haul out times should be coordinated to maximum social distancing.
- Alley ways should be clear at all times to allow for maximum physical distancing, this means no tacking up, class prep, no chairs, tack, tables, socializing of any type, hay, shavings etc allowed.
- Exhibitors should adhere to social distancing protocol with others at all times including entry and exit of barns.
- In some barns entry and exits should also be considered to set up a one way flow and limit interaction.
- Social distancing in wash racks should be adhered to as well as stop and go for entry.
- No sharing of supplies of any type. ie: hoses in the wash rack, tack & clothing (horse & human), etc.
- Numbers in the warm up ring should adhere to social distancing at all times. This includes not only riders but those on the ground.

- No multi use mounting block in the warm up ring, exhibitors should supply their own for their own use if required.
- No cones or rails, etc. in the warm up ring. This also includes chairs.
- The Show pen should be set up where and when possible for entry gate and an exit gate (ie WACE arena – entry at the north end, exit at the south)
- The holding area will be set up to adhere to social distancing requirements.
- Social distancing for entry into classes for horse and exhibitors must be observed in the holding areas.
- Support members must also adhere to social distancing.
- Only exhibitors and support team shall be allowed in the show pen area for the class in the ring.
- No multi use mounting block, chairs, etc in the holding area for the show pen.
- Exhibitors and support team should return to their stall immediately after their class.
- Use of the show pen before or after the show should also be monitored and social distancing maintained. It is the decision of the show committee if they want to schedule ride times/riders in the show pen post show.

Staff & Volunteers:

- A list of all committee members, volunteers and staff such as judges, show secretary must be kept on file
- A Health Declaration shall be filed daily for by volunteers and staff.
- PPE products (masks, gloves and sanitization products) shall be made available to all staff and volunteers by the committee. It is recommended they also wear them.
- Must agree to all COVID19 guidelines prior to the event.
- Consider providing a coloured wrist bands to all volunteers and staff to be worn throughout the event. It is recommended that this be changed daily upon return of the Health Declaration to the office.
- Equipment will be assigned as required and shall be sanitized when turned in or passed on to someone else. This includes: radios, clipboards, white boards, etc.

Show Office:

- The office should be closed for general walk-ins. Appointments should be made.
- Where possible an 'in'/'out' door should be established.
- Protective screens should be in place to protect staff, or where not possible physical distance marking in place.
- Hand sanitizer should be available at the door and used prior to entry.
- Consider cleaning touch spots on a regular basis – doors for example.
- No chairs for those entering the office.

Washrooms:

- Please note there are guidelines in place for indoor and outdoor washrooms.
- If these are not cleaned by the facility (ie where we are renting) then it is responsibility of the committee to clean according to guidelines.

Sanitation:

- If not completed by the facility renting from a complete and extensive disinfection of the entire venue prior to the clinic/show is required. This includes all barns, rings, washrooms, office, general areas, announcer/judges booth and all equipment (cones, rails, etc.) that will be used.
- Hand sanitizer shall be made available throughout the venue. For example, one in each end of the barn, the in and out gates, the show office, announcer stand, etc.
- All equipment used should be sanitized and disinfected before and after use on a daily basis. This includes radios, stop watches, measuring taps, mics, computers, laptops, clip boards, rails, cones, bridge, the in and out gate, etc.
- A sanitization volunteer should be identified to ensure that supplies are in always in place at all times.

Protection:

- A COVID19 Compliance Officer must be identified and authorized by the committee to ensure that all guidelines (provincial and organization) are being followed and shall have the authority to ask those not complying to leave the premises. The Officer should be provided with a list of all those in attendance: exhibitors, support members, staff and volunteers to assist in identify who should be on the grounds and who should not.
- Recommend having PPE (masks and gloves) for all volunteers and staff. Additional supplies should also be on hand for exhibitors/support members who may chose to use them.
- Have hand sanitizer available throughout the facility at all times in identified areas.
- Have an isolation space for symptomatic person found at the venue while awaiting patient transport to a medical facility.
- Ensure that social distancing protocol is followed and where appropriate and able identify social distancing spacing.

Social Gathering Numbers:

The following is as per the Manitoba Government Phase 3 protocol (June 21, 2020):

“The maximum number of people permitted indoors is 50 and outdoors is 100, except where distinct groups of 50 or 100 can be separated to prevent contact with other groups. Indoor gatherings are permitted with a maximum group size of 30 per cent of the site's capacity provided the group can be physically divided into sub-groups of 50 or fewer. Each sub-group must be able to arrive, depart and participate in the gathering without co-mingling with

members from any other sub-group. Adequate physical distancing must continue to be provided for all participants.”

- Numbers include: all exhibitors and those attending with them (groomers, trainers, family member, etc.), show staff and volunteers. If a renting a facility or running a concession the numbers of the people engaged in assisting the show on behalf of the facility (ring groomer) or working in the concession or in other areas must also be accounted for in the total maximum number.

As of July 13, 2020